

Cell Guard, Auxiliary?**City of Surrey, RCMP Support Services**

The Surrey RCMP Detachment is currently recruiting for auxiliary position of Cell Guard. This position is responsible for guarding and performing clerical work involved in maintaining the security of the jail cell area. Qualifications: Successful completion of Grade 12, supplemented by related training and experience Valid Emergency First Aid and CPR C with AED You must be able to obtain and maintain the relevant level of security clearance throughout employment with the Surrey RCMP. Apply online by March 1, 2019, 4:30 pm at www.surreycareers.ca

Job Posted: February 16, 2019

Landscape Technician, F/T**Florenco Sales Ltd., Burnaby/Surrey/Vancouver, \$16 - \$21/hr**

This position is perfect for someone who has a strong knowledge of landscape maintenance and installation and has a passion for working outdoors. This is not seasonal work. There is the potential for advancement to Crew Leader. In addition to your landscaping experience, it would be beneficial (but not required) if you had the following qualification: Landscaping Certification (CLT - Certified Landscaping Technician) Any irrigation experience is also beneficial. Submit your resume to: jobs@florenco.ca www.florenco.ca

Job Posted: February 16, 2019

Property Management Assistant / Onsite Coordinator**Terra Property Management Ltd., Vancouver**

This is a combined position when your time will be split in working from our head office (3 days), travelling and working on-site at property(s) we manage. You will need to have a driver's license and a reliable vehicle. You will be a self-starter who takes initiative and is proactive on tasks assigned and beyond. Qualifications: 2-3 years' experience in property management, preferably in the affordable housing industry/cooperative housing Knowledge of Home Owner Grants and at least 2 years' experience with its processing Expertise in calculation of Rent-Geared-to-Income and dealing with BC Housing Advanced computer skills with strong knowledge of Microsoft Office (e.g. Excel, Word, Outlook) Excellent communication and interpersonal skills, verbally and written Ability to maintain a positive approach and a professional manners at all times Ability to work independently with minimal supervision, while seeking the appropriate level of consultation and approval from management Must have reliable vehicle and a valid Class 5 BC Driver's License. Email resume info@terramanagement.ca

Job Posted: February 16, 2019

Property Manager Assistant**Quay Pacific Property Management Ltd., Langley**

Seeking a dedicated full-time Property Manager Assistant for our Langley office who will contribute to our commitment to excellence in property management. The ideal candidate will be able to efficiently and professionally provide support and assistance to a team of Property Managers by performing a variety of tasks related to property management and administration. Requirements: You must be a service-driven individual. We can train for skill, but we need the attitude and drive Strong interpersonal communication skills to successfully work with a team of property managers Previous industry experiences an asset Must have at least one (1) year of administrative and/or property management experience Ability to work in a fast-paced environment Excellent written and verbal communication skills with a great command of the English language. Other languages an asset. Reply with your resume and a cover letter outlining why you believe you are the ideal candidate for this position. Please include your salary expectations.

langley@quaypacific.com Job Posted: February 16, 2019