

Finance Professional 3, Business Services**BC Hydro, Burnaby**

Job Type: Full Time, Temporary; Job Number: BCH-T-5573-190212E1; Interested candidates should submit their applications online by Feb 28th, 2019 at app.bchydro.com/careers/current_opp.html

Job Posted: February 16, 2019

Financial Analyst, F/T Temp (to Dec.27.2019)**Metro Vancouver, (4730 Kingsway) Burnaby**

Seeking a Financial Analyst who will identify and recommend improvements in financial and business processes for assigned departments, provide technical advice on specific business and financial issues, and analyze and compile a variety of financial information to detect problems of a cost control nature. You are: An accounting professional with superior analytical skills who is reliable, accurate, courteous and team-oriented who always strives to effectively assess and prioritize assigned deliverables and is someone who will actively listen to and communicate with all staff and stakeholders. To be successful, you have: • Professional degree in accounting (CPA) and considerable experience in budget analysis and financial control work or fund accounting, or an equivalent combination of training and experience • Registration in a professional accounting society (CPA) • Thorough knowledge of the rules, regulations, procedures and by-laws applicable to client departments and corporate entities • Thorough knowledge of public sector budget principles and practices, including program budgeting concepts and applications. • Thorough knowledge of public sector accounting principles and practices, including modern reporting and cost control procedures. Submit your application online by March 1, 2019 www.metrovancouver.org/about/careers/

Job Posted: February 16, 2019

Financial Manager**Mann Capital Management Corp., Surrey, \$40/hr**

Establish and implement policies and procedures, Assign, co-ordinate and review projects and programs, Design and manage investment strategies, Monitor financial control systems, Manage contracts, Oversee the collection and analysis of financial data, Oversee the preparation of reports, Advise senior management, Plan, organize, direct, control and evaluate daily operations. Requirements: • Languages-English • Education- Bachelor's degree • Experience-3 years to less than 5 years In Accounting, Auditing, Financial Planning etc. Mail: Unit 300, 8820 120 Street, Surrey, BC V3V 0C9; Email: manncapitalmngmt@gmail.com

Job Posted: February 16, 2019

Lead Construction Accountant**The Cape Group, Richmond**

This position will report to the General Manager of Construction and work closely with the Chief Financial Officer and accounting team at head office. You will be responsible for overseeing all accounting for Cape Construction (2001) Ltd. And related entities, including maintaining the general ledger, accounts receivable, submitting monthly construction invoice for progress claims, payroll processing, banking, and supervision of accounts payable. Travel should be expected at times, as we have sites across the Lower Mainland and BC, as well as in St Albert, AB. Qualifications: • Advanced stages of C.P.A program • 3+ Years of accounting experience in the construction industry essential • General knowledge of General Accepted Accounting Principles • Working knowledge of Word, Excel, Sage 300 and Timberscan • Excellent interpersonal and communications skills (written and verbal) • Professional demeanor. Open for start March 1st, 2019. Send Resume with references and salary expectations with title Position in the subject to info@capegroup.ca Job Posted: February 16, 2019

Accounting Bookkeeper**Garuda Transport Ltd., Delta, \$23/hr**

Prepares financial reports by collecting, analysing, and summarizing account information and trends. Conduct invoice activities. Manage account payable, account receivable, and process payroll for staff. Manage the payment of utility and other bills. Prepare and submit tax returns, workers' compensation and other government documents.

Qualifications: Developing Standards, Analysing Information, Dealing with Complexity, Reporting Research Results, Data Entry Skills, Accounting, Attention to Detail, Confidentiality, Thoroughness. The candidate should have a degree in accounting/bookkeeping or Business administration or Equivalent several years of experience combined with courses in Accounting or Bookkeeping. Mail: #216 9527 120 Street Delta, BC V4C 6S3; Email: garuda_transport@hotmail.com

Job Posted: February 16, 2019

Accounting Bookkeeper?**Arctic Pearl, Richmond**

Required for a family owned seafood processing, fishing, and cold storage company based in Richmond. Looking for a detail-oriented person who not only possesses the skills, knowledge and experience required, but who also has a positive attitude and the ability to work well with minimal supervision. Skills: • Well organized, great at multi-tasking, detailed/accurate, strong analytical, problem solving and planning skills with a willingness to learn and take initiative • QuickBooks knowledge proficiency • MS office programs, including Excel, Word and Outlook • Experience working with multiple companies and multi-currency • Excellent written and oral communication skills and must be able to speak and write in English. Send your resume, along with a cover letter to info@arcticpearl.ca

Job Posted: February 16, 2019

Accounting Clerk**Axis Insurance Managers Inc., Vancouver, \$36,000**

As an Accounting Clerk, a typical day might include: Posting and reconciling Accounts Payable/Receivable. Performing daily deposits. Completing monthly bank reconciliations. Processing invoices for payment. You have: • College degree or equivalent • Experience in an accounting environment • TAM or Epic Agency Management System experience. Apply by Mar 11, 2019. Contact: Gina Lyon. Mail: 400 - 555 Burrard Street, Vancouver, BC V7X 1M8; Email: glyon@axisgroup.insure axisgroup.insure/careers/open-positions/

Job Posted: February 16, 2019

Bookkeeper/Administrative Assistant**Pacific Bit of Canada Inc., Surrey**

A distribution company looking to hire a full time Administrative Assistant/Bookkeeper to join our team. The role requires accuracy, attention to detail, confidentiality, excellent organizational skills, and would be well suited for someone who is able to multi-task, being a team player is essential as we are a small company, this individual must be willing to take on other tasks as needed. Apply by Feb 28, 2019. Email: admin@pacific-bit.com

Job Posted: February 16, 2019

Lead Accounts Payable**Crown Packaging, (13911 Garden City Road) Richmond**

Responsibilities for this position: Communication of payment information and dispute resolution with suppliers with fast and accurate responses. Communication with internal stakeholders as related to suppliers (ie purchasing). Accurate coding, data entry and matching of invoices to multiple systems following internal control in a high volume and fast environment. Coordination of approval of incoming invoices within the company and its divisions. Month end accrual process. AP related reconciliations. Requirements: • Attention to detail, accurate data entry and proofing skills • Good interpersonal and communication skills and the ability to work effectively in a fast-paced environment • 8-10 years' working experience in Accounts Payable in a Manufacturing industry, would be a definite asset • Proficiency with Microsoft Office based applications and knowledge of computerized accounting systems required • Strong business acumen. Our location is not situated near public transit, applicants must have their own vehicle. Apply and place "Lead Accounts Payable" in the subject line hr@crownpackaging.com

Job Posted: February 16, 2019

Payroll / Accounts Payable Administrator**Allstar Mechanical Ltd., Vancouver**

Looking for a full-time, experienced Payroll / Accounts Payable Administrator to join our team. The successful candidate will have • Payroll Compliance Practitioner (PCP) designation OR minimum 1-year payroll work experience • Experience in US Payroll is preferred, but not required • proficiency with MS Office, with an aptitude for learning various computer systems • strong data entry skills, combined with a strong attention to detail • ability to handle deadlines with a high level of accuracy • demonstrated ability to keep confidential information secure • organization and time-management skills • effective verbal and written communication skills. Please indicate "Payroll and A/P Clerk" in the subject heading. Mail: #102, 618 E. Kent Ave. South, Vancouver, BC V5X 0B1; Email your resume, cover letter and wage expectation to info@allstargroup.ca

Job Posted: February 16, 2019

Commercial Insurance Account Executive**Axis Insurance Managers Inc., Vancouver, \$75,000**

Must haves: • At least 2 years of Commercial Insurance experience • General Agent Level II Insurance license through the Insurance Council of BC • CAIB or CIP insurance designation • Knowledge of SigXP or ComXP. Apply by Mar 11, 2019. Contact: Gina Lyon. Mail: 400 - 555 Burrard Street, Vancouver, BC V7X 1M8; Email: glyon@axisgroup.insure axisgroup.insure/careers/open-positions/

Job Posted: February 16, 2019